

APPLICATION FOR REMISSION OF FEES FOR A PART-TIME COURSE AT THE TIME OF BOOKING

PART A - to be completed by the student and submitted with the booking form
(please complete a Waiver 1 Form for each course)

Current evidence of eligibility must be submitted with this form. For state benefits, evidence must show that you have recovered the benefit within the last 4 weeks of the time of booking and clearly show the benefit you are in receipt of.

Full name (inc. title e.g. Mr, Ms):

Date of Birth:

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Permanent Address:

..... Postcode:

SQA Candidate Number (if known):

Course Title:

Course Code:

Total Tuition Fee: £..... SQA/Registration Fee (if applicable): £.....

Declaration

I claim for remission of fees for the course identified above, in accordance with the College's Fee Remission Policy. (I accept that if I cease to be eligible at any point before the end of the course I am required to notify the College, and may be required to pay a fee for the remaining part of the course).

Signed:(student) Date:.....

PART B - to be completed by the member of staff making booking

Category of Remission:

Proof of Entitlement:

Declaration

The above named student has been accepted for remission of fees for the course detailed above on the basis of evidence submitted to prove eligibility. A copy of the evidence submitted is attached.

Signed:(member of staff) Date:.....

For further information: telephone 01224 612330 / email enquiry@abcol.ac.uk / minicom 01224 612163