

How will I be assessed?

Assessment takes the form of a multiple choice, knowledge and understanding assessment and a practical task. The core unit has an online test for the knowledge & understanding section as well as a practical task.

What can I do after this course?

The natural progression from IT User Level 1 is the ECDL Qualification. This qualification tests practical skills. To achieve the full ECDL certification, you must successfully pass a test in all seven modules.

Why not find out more about the range of computer related courses available at Aberdeen College?

Who should I speak to about this course?

If you are interested in this course and want to find out more about it you should speak to your Guidance Teacher at school.

Time to choose?



ABERDEENCOLLEGE®

Aberdeen College School Links

City & Guilds IT User Award



ABERDEENCOLLEGE®

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Information for Pupils and Parents

Your school has joined with Aberdeen College to offer you the opportunity to undertake a vocational qualification as part of your school studies. This information leaflet is designed to answer your questions and explain a bit about the course you will be taking.

What is it?

City & Guilds is the UK's leading provider of vocational qualifications, offering over 500 awards across a wide range of industries, and progressing from entry level to the highest levels of professional achievement. With over 8500 centres in 100 countries, City & Guilds is recognised by employers worldwide for providing qualifications that offer proof of the skills they need to get the job done.

Being able to use a computer is an essential part of life these days. The Level 1 e-Quals IT User qualification is aimed at learners who can perform basic tasks and want to familiarise themselves with everyday computer packages.

What will I learn?

Being able to use a computer is an essential part of life these days. The Level 1 IT User qualification is aimed at learners who can perform basic tasks and want to familiarise themselves with everyday computer packages & applications, including word processing, spreadsheets and databases. This flexible approach allows for adaptation to meet individual requirements.

How will I be taught?

You will be taught in classrooms within your school by a College Lecturer. Each student is given a booklet and files for each unit. You are then given instruction and guidance on the theory and skills required to pass assessment. Students will need to complete some self study and individual preparation for the assessment.

What will I study?

This course is made up of the following units:

- IT Principles (Core Subject)
- Word Processing
- Spreadsheets
- Database
- Presentation graphics.

What do I need?

You require no prior knowledge of IT or computer skills - just a willingness to learn and a dash of enthusiasm.