

How will I be assessed?

Each of the seven ECDL modules is assessment by an online test. The questions will test your knowledge of the subject and your practical skills. You are given 45 minutes to complete the test and the pass mark is 75%. Tests can be attempted in any order and you have three years to complete all seven tests from the date of the first test.

What can I do after this course?

If you have completed your ECDL and want your skills to develop further then you can progress onto ECDL Advanced. Advanced ECDL is available in Word Processing, Spreadsheets, Databases and Presentations. You can take any of the modules individually to receive an ECDL Advanced certificate in that application or, if you complete all of the modules, you will receive an additional ECDL Expert certificate showing that you are truly expert in computer use. Alternatively you could find out more about the range of full-time computing related courses available at Aberdeen College.

Who should I speak to about this course?

If you are interested in this course and want to find out more about it you should speak to your Guidance Teacher at school.

Time to choose?



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Aberdeen College School Links

European Computer Driving Licence



ABERDEENCOLLEGE®

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Information for Pupils and Parents

Your school has joined with Aberdeen College to offer you the opportunity to undertake a vocational qualification as part of your school studies. This information leaflet is designed to answer your questions and explain a bit about the course you will be taking.

What is it?

ECDL is an internationally recognised computer skills qualification. It is currently available in 137 countries, in 32 different languages and has over 4 million participants.

What will I learn?

The ECDL qualification tests practical skills and abilities and consists of seven separate modules covering computer theory and practice. To achieve the full ECDL certification, you must successfully pass a test in all seven modules.

How will I be taught?

Each student is given a booklet and files for each unit. You are then given instruction and guidance on the theory and skills required to pass the ECDL assessment. Students will need to complete some self study and individual preparation for the assessment.

What will I study?

The course contains seven units:

- Module 1 - Concepts of Information Technology (IT)
- Module 2 - Using the Computer and Managing Files
- Module 3 - Word Processing
- Module 4 - Spreadsheets
- Module 5 - Database
- Module 6 - Presentation
- Module 7 - Information and Communication.

What do I need?

You require no prior knowledge of IT or computer skills.